



Barboursville Middle School Grade Change Request



Student: _____ WWEIS Number: _____

Class: _____ Section Number: _____

Current Grade: _____ Revised Grade: _____

Requested by: _____ Date: _____
Teacher

Processed by: _____ Date: _____
Guidance Counselor

Confirmation: I have changed the student's grade in Schoology to reflect the revised grade submitted to the guidance counselor.

RETAIN FOR YOUR RECORDS